



GERMANY 2015
39TH SESSION OF THE WORLD HERITAGE COMMITTEE
39E SESSION DU COMITE DU PATRIMOINE MONDIAL
ALLEMAGNE 2015

Email Templates English

Title: Registration received

Subject: Registration for 39COM session Bonn received

Dear [First name Last Name]

We have received your request for registration for the 39th session of the UNESCO World Heritage Committee from 28 June to 08 July 2015 in Bonn, Germany. We will review your request as soon as possible. After validation by the World Heritage Centre, you will receive an email confirming your participation.

Should you require any further information please do not hesitate to contact us:
info@39whcbonn2015.de

Thank you for your interest to participate at the 39th Session of the World Heritage Committee.

Kind regards,

The Organising Team

Title: Confirmation NO VISA

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We hereby confirm your admission to the 39th session of the UNESCO World Heritage Committee from 28 June to 8 July 2015 in Bonn, Germany.

Please present a valid identification document at the registration counter to receive your name badge and obtain access to the venue of the 39th session of the UNESCO World Heritage Committee.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.

Kind regards,

The Organising Team



Title: Confirmation VISA

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We hereby confirm your admission to the 39th session of the UNESCO World Heritage Committee from 28 June to 08 July 2015 in Bonn, Germany.

Full name:

Postal address in country of residence:

Passport No.:

Nationality:

You can now proceed with your Visa request by presenting this confirmation email to the visa section of the competent consulate, together with:

- a copy of the official UNESCO invitation letter;
- passport and two copies of the passport;
- a visa application form;
- two colour passport-size photographs;
- proof of medical insurance;
- a confirmation of the hotel booking; and
- a flight reservation.

IMPORTANT: The documents listed above represent the minimum standard requested. Depending on each country, the German visa sections may require further information and/or documentation.

As an accredited participant to the 39th session of the World Heritage Committee your visa request will be processed **free of charge**.

To ensure that visas are issued in time, you should file your application no later than four weeks **before** the meeting is due to commence. Please note that, depending on the country of residence, specific deadlines may apply for visa requests.

If you have any questions, please refer directly to the visa section of the competent consulate.

http://www.auswaertiges-amt.de/EN/AAmt/Auslandsvertretungen/Uebersicht_node.html

Please note that both UNESCO World Heritage Centre and the German Commission for UNESCO will be unable to intervene regarding decisions taken on visa applications by the German authorities.

Please present a valid identification document at the registration counter to receive your name badge and obtain access to the venue of 39th session of the UNESCO World Heritage Committee.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.



Kind regards,

The Organising Team

Title: Confirmation Media NO VISA

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We hereby confirm your accreditation to the 39th session of the UNESCO World Heritage Committee.

Please identify yourself through a current press pass and a valid identification document at the press reception desk upon arrival at the venue.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.

Kind regards,

The Organising Team

Title: Confirmation Media VISA

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We hereby confirm your accreditation to the 39th session of the UNESCO World Heritage Committee from 28 June to 08 July 2015 in Bonn, Germany:

Full name:

Postal address in country of residence:

Passport No.:

Nationality:

You can now proceed with your Visa request by presenting this confirmation email to the visa section of the competent consulate, together with:

- a copy of the official UNESCO invitation letter;
- passport and two copies of the passport;
- a visa application form;
- two colour passport-size photographs;
- proof of medical insurance;
- a confirmation of the hotel booking; and
- a flight reservation.



IMPORTANT: The documents listed above represent the minimum standard requested. Depending on each country, the German visa sections may require further information and/or documentation.

As an accredited participant to the 39th session of the World Heritage Committee your visa request will be processed **free of charge**.

To ensure that visas are issued in time, you should file your application no later than four weeks **before** the meeting is due to commence. Please note that, depending on the country of residence, specific deadlines may apply for visa requests.

If you have any questions, please refer directly to the visa section of the competent consulate.
http://www.auswaertiges-amt.de/EN/AAmt/Auslandsvertretungen/Uebersicht_node.html

Please note that both UNESCO World Heritage Centre and the German Commission for UNESCO will be unable to intervene regarding decisions taken on visa applications by the German authorities.

Please present your current press pass at the registration counter to obtain access to the venue of 39th session of the UNESCO World Heritage Committee.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.

Kind regards,

The Organising Team

Title: Confirmation German Observer

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We are pleased to confirm your admission to the 39th session of the UNESCO World Heritage Committee in Bonn, Germany on the following day(s):

[DD.MM.JJJJ]

Please present your valid identification document at the registration counter to receive your name badge and obtain access to the venue of 39th session of the UNESCO World Heritage Committee.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.



Kind regards,

The Organising Team

Title: Confirmation Events NO VISA

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We hereby confirm your admission to the 39th session of the UNESCO World Heritage Committee in Bonn, Germany on the following day(s):

[DD.MM.JJJJ]

to attend the following event:

[Title of event]

Please present your valid identification document at the registration counter to receive your name badge. Please note that your admission and your access to the venue is limited to the above-mentioned date.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.

Kind regards,

The Organising Team

Title: Confirmation Events VISA

Subject: Confirmation for 39COM session Bonn

Dear [First name Last Name]

We hereby confirm your admission to the 39th session of the UNESCO World Heritage Committee in Bonn, Germany on the following day(s):

[DD.MM.JJJJ]

to attend the event:

[Title of event]



Full name:
Postal address in country of residence:
Passport No.:
Nationality:

You can now proceed with your Visa request by presenting this confirmation email to the visa section of the competent consulate, together with:

- a copy of the official UNESCO invitation letter;
- passport and two copies of the passport;
- a visa application form;
- two colour passport-size photographs;
- proof of medical insurance;
- a confirmation of the hotel booking; and
- a flight reservation.

IMPORTANT: The documents listed above represent the minimum standard requested. Depending on each country, the German visa sections may require further information and/or documentation.

As an accredited participant to the 39th session of the World Heritage Committee your visa request will be processed **free of charge**.

To ensure that visas are issued in time, you should file your application no later than four weeks **before** the meeting is due to commence. Please note that, depending on the country of residence, specific deadlines may apply for visa requests.

If you have any questions, please refer directly to the visa section of the competent consulate.

http://www.auswaertiges-amt.de/EN/AAmt/Auslandsvertretungen/Uebersicht_node.html

Please note that both UNESCO World Heritage Centre and the German Commission for UNESCO will be unable to intervene regarding decisions taken on visa applications by the German authorities.

Please present your valid identification document at the registration counter to receive your name badge. Please note that your admission and your access to the venue is limited to the above-mentioned period.

For further information about the 39th session of the World Heritage Committee, please visit our website: www.39whcbonn2015.de

We look forward to welcoming you in Bonn.

Kind regards,

The Organising Team